



# ASSAM TEA EMPLOYEES PROVIDENT FUND ORGANIZATION

(Formerly known as The Assam Tea Plantations Provident Fund & Pension Fund Scheme & DLI Scheme)

**“Nidhi Bhawan” Basistha, Lalmati, N.H.-37, Guwahati-781029**

From : Sri S. Das,  
Secretary-Cum-P.F. Commissioner.

Circular No.PF/Esstt.-I/2020/7  
Dated Guwahati, the 21-12-2020

To,  
The Manager,  
All Tea Estates in Assam

**Sub:** Fixation of Administrative Cost for the year 2020-21 under Schedules 5(a) (III) of the ATPPF & PF & DLI Fund Scheme Act, 1955 (as amended upto date).

**Ref:** This Office earlier Circular No.- PF/Esstt-I/2020/4, dated Guwahati the 28/05/2020.

Sir,

I am directed to say that the Board of Trustees in its meeting held on 19/11/2020 is pleased to declare the rate of Administrative Cost for the year 2020-21 @3.75% (Three point Seven Five percent) on Gross PF collection of 2019-2020 (01/04/2019 to 31/03/2020) by ratification of the provisional rate of Administrative Cost issued vide Circular No:- PF/Esstt-I/2020/4, dated Guwahati the 28/05/2020.

You are therefore, requested to calculate the Administrative cost payable by you for the year 2020-21 at the above rate and deposit the same **within 31/01/2021**, those who have not yet deposited the Administrative Cost for the year 2020-21, into Board of Trustees Account Number stated below :-

Name of the Bank	Account Number
STATE BANK OF INDIA	10821404326
UNITED BANK OF INDIA	1436050010003
CENTRAL BANK OF INDIA	1331804055

Please note that if the amount is deposited in any account of the Board other than the above mentioned accounts, the deposit will not be accepted by Board against the PF Administrative Cost.

You are further requested to forward a statement showing the gross P.F. collection for the year 2019-2020 and the amount payable as Administrative Cost alongwith the original copy of deposit challan to this office and copy to respective Zonal/Inspectorate Office.

Yours faithfully,

Secretary-Cum-P.F. Commissioner

Copy to:

1. All Officers, ATEPFO for information & necessary action.
2. Website: atppf.nic.in

Secretary-Cum-P.F. Commissioner.