

**STATEMENT SHOWING THE POSITION OF PROVIDENT FUND
ACCOUNT OF THE ASSAM TEA PLANTATION
PROVIDENT FUND SCHEME**

Wage period: From.....To.....Period No.....

Name of Estate.....Code No.....

A. Nos. of Members:

(i) Balance as on last Statement.....

(ii) Additions (a) By Transfer.....

(b) By New Members.....

(iii) Cessations (a) By Transfer.....

(b) By Settlements.....

(iv) Net Balance carried forward.....

(v) No. of Exmployees not carried by the Scheme.....

B. Collections:

(i) Total contributions (Employees & Employers')

(ii) Refunds of Advancs.....

TOTAL COLLECTIONS

C. Payments:

(i) Advance Made.....

(ii) Settlements of Closure of Account (Actual Payment).....

TOTAL COLLECTIONS

D. Net Collections: (B-C).....

E. Account Reconciliation:.....

Add - (i) Net Collection (D).....

(ii) Balance Brought Forward from previous statements.....

(iii) Net credit balane of incoming transfers.....

(iv) interest Advised by Fund.....

Deduct (v) Net Credit Balance of Outgoing Transfers.....

(vi) Lapsed Contribution, Interest and unclaimed amounts.....

CLOSING BALANCE CARRIED FORWARD

DEPOSIT COLUMN

Deposited into State Bank of India.....onRs.....

(Net Collection Rs.....plus Bank charge Rs.....

By cash/cheque/Draft No.....Dated.....on.....Bank

Manager

(for use in the Office of the Board of Trustees)

Varified

Signature of Assistant

Posted

Signature of Assistant