

GRAM : TRUSTBOARD

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OFFICE OF THE BOARD OF TRUSTEES
THE ASSAM TEA PLANTATIONS PROVIDENT FUND & PENSION FUND SCHEME & D.L.I. SCHEME
"NIDHI BHAWAN" BASISTHA, LALMATI, N.H. 37 : GUWAHATI-781029.

From : Shri S. Das,
Secretary-cum-P.F. Commissioner,
Board of Trustees.

No. PF/(L)/2014/06
Dated, Guwahati, the 27th June/2014.

To,

The Managers of all Tea Estates of Assam.

Sub:- Submission of Soft Copy of periodical P.F. Account in Form No. I along with chart of individual P.F. Contribution etc. of member's for corresponding period of your Tea Estate.

Ref.:-

Sir,

I am directed to say that as per decision of the Board of Trustees in it's meeting held on 05-06-2014, all the Employers of the Tea Estates will be required to submit a 'Soft Copy' of each and every Form No.I alongwith a chart of individual P.F. Contribution etc. in respect of all the members for the corresponding period as per Proforma enclosed herewith.

In view of the above, please arrange to submit Soft Copy of periodical P.F. Account in Form No.I (besides Hard copy of Form No.I) alongwith a chart of P.F. Contribution etc. of the members accordingly to the respective Zonal Office/ Inspectorate Office of the Board with due intimation to this end.

This comes into force with immediate effect.

Yours faithfully,

Encl: As above.

Sd/-
Secretary-cum-P.F. Commissioner,
Board of Trustees.

Memo No. PF/(L)/2014/_____/Dated Guwahati, the _____

Copy to :- The Asstt. P.F. Commissioner/ Fund Control Officer, ATPPF & PF Scheme for information & necessary action.

Sd/-
Secretary-cum-P.F. Commissioner,
Board of Trustees.

